



Module Descriptor

Title	Professional Communication		
Session	2025/26	Status	
Code	SWRK 08006	SCQF Level	Level 8
Credit Points	20	ECTS (European Credit Transfer Scheme)	10
School	Education and Social Sciences		
Module Co-ordinator	S Gittins		
Summary of Module			
<p>This module develops core communication skills for professional social work practice. Skills to fully engage service users, their families and to facilitate partnership working are developed. Relationship based practice informs the content of the module. Professional identity and the use of critical reflection are central module themes.</p> <ul style="list-style-type: none">• Development of core communication and engagement skills for professional practice.• Development of effective written communication skills for professional practice.• Management of challenging conversations, recognising professional safety and boundaries.• Enhancement of critical reflective skills to maximise effective professional practice.			

Module Delivery Method	On-Campus¹ <input checked="" type="checkbox"/>		Hybrid² <input type="checkbox"/>		Online³ <input type="checkbox"/>		Work -Based Learning⁴ <input type="checkbox"/>
Campuses for Module Delivery	<input type="checkbox"/> Ayr <input checked="" type="checkbox"/> Dumfries		<input type="checkbox"/> Lanarkshire <input type="checkbox"/> London <input checked="" type="checkbox"/> Paisley		<input type="checkbox"/> Online / Distance Learning <input type="checkbox"/> Other (specify)		
Terms for Module Delivery	Term 1	<input checked="" type="checkbox"/>	Term 2	<input type="checkbox"/>	Term 3	<input type="checkbox"/>	

¹ Where contact hours are synchronous/ live and take place fully on campus. Campus-based learning is focused on providing an interactive learning experience supported by a range of digitally-enabled asynchronous learning opportunities including learning materials, resources, and opportunities provided via the virtual learning environment. On-campus contact hours will be clearly articulated to students.

² The module includes a combination of synchronous/ live on-campus and online learning events. These will be supported by a range of digitally-enabled asynchronous learning opportunities including learning materials, resources, and opportunities provided via the virtual learning environment. On-campus and online contact hours will be clearly articulated to students.

³ Where all learning is solely delivered by web-based or internet-based technologies and the participants can engage in all learning activities through these means. All required contact hours will be clearly articulated to students.

⁴ Learning activities where the main location for the learning experience is in the workplace. All required contact hours, whether online or on campus, will be clearly articulated to students

Long-thin Delivery over more than one Term	Term 1 – Term 2	<input type="checkbox"/>	Term 2 – Term 3	<input type="checkbox"/>	Term 3 – Term 1	<input type="checkbox"/>
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Learning Outcomes	
L1	Demonstrate knowledge and understanding of professional formal written communication skills.
L2	Demonstrate ability to apply knowledge of communication models and approaches relevant to professional social work practice.
L3	Convey the outcomes of academic inquiry in appropriate academic and professional formats.
L4	Demonstrate evidence of applied knowledge of the importance of reflective and reflexive practice.
L5	

Employability Skills and Personal Development Planning (PDP) Skills	
SCQF Headings	During completion of this module, there will be an opportunity to achieve core skills in:
Knowledge and Understanding (K and U)	SCQF 8 Students will develop knowledge and understanding of a range of specialist communication skills relevant for professional social work practice.
Practice: Applied Knowledge and Understanding	SCQF 8 Students will develop the ability to apply their knowledge to a range of professional practice contexts.
Generic Cognitive skills	SCQF 8 Students will develop a range of critical skills relevant to professional social work practice and to higher-level academic study, including reflexivity in practice.
Communication, ICT and Numeracy Skills	SCQF 8 Students will develop a range of ICT skills from engagement in this module. These will include developing competence in for case recording in professional social work practice.
Autonomy, Accountability and Working with Others	SCQF 8 Students will take responsibility for significant elements of their own learning as well as working in groups and teams, to promote shared learning.

Prerequisites	Module Code	Module Title
	Other	
Co-requisites	Module Code	Module Title

Learning and Teaching

In line with current learning and teaching principles, a 20-credit module includes 200 learning hours, normally including a minimum of 36 contact hours and maximum of 48 contact hours.

Learning Activities	Student Learning Hours
During completion of this module, the learning activities undertaken to achieve the module learning outcomes are stated below:	(Note: Learning hours include both contact hours and hours spent on other learning activities)
Lecture / Core Content Delivery	36 hours
Independent Study	164 hours
Please select	
Please select	
Please select	
Please select	
TOTAL	200 hours.

Indicative Resources

The following materials form essential underpinning for the module content and ultimately for the learning outcomes:

Beesley, P. Watts, M. and Harrison, M. (2023) Developing your Communication Skills in Social Work.

Healy, K. and Mullholland, J. (2019) Writing Skills for Social Workers.

Rogers, M. Whitaker, D. Edmondson, D. and Peach, D. (2017) Developing Skills for Social Work Practice.

Trotter, C. (2022) Working with Involuntary Clients: A guide to practice.

Woodcock Ross, J. (2016) Specialist Communication Skills for Social Workers: Developing professional capability.

(N.B. Although reading lists should include current publications, students are advised (particularly for material marked with an asterisk*) to wait until the start of session for confirmation of the most up-to-date material)

Attendance and Engagement Requirements

In line with the [Student Attendance and Engagement Procedure](#), Students are academically engaged if they are regularly attending and participating in timetabled on-campus and online teaching sessions, asynchronous online learning activities, course-related learning resources, and complete assessments and submit these on time.

For the purposes of this module, academic engagement equates to the following:

This module is subject to SSSC requirements regarding student attendance for scheduled teaching.

Attendance for all scheduled learning, timely engagement with all learning materials, preparation and engagement with all class related discussion and tasks, including simulation, and submission of all academic assessment within scheduled timeframes.

Equality and Diversity
<p>The University's Equality, Diversity and Human Rights Procedure can be accessed at the following link: UWS Equality, Diversity and Human Rights Code.</p> <p>This module is compliant with all protected characteristics as defined in equalities legislation.</p> <p>(N.B. Every effort will be made by the University to accommodate any equality and diversity issues brought to the attention of the School)</p>

Supplemental Information

Divisional Programme Board	Psychology Social Work
Overall Assessment Results	<input type="checkbox"/> Pass / Fail <input checked="" type="checkbox"/> Graded
Module Eligible for Compensation	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <p>If this module is eligible for compensation, there may be cases where compensation is not permitted due to programme accreditation requirements. Please check the associated programme specification for details.</p>
School Assessment Board	Social Work
Moderator	D. Sidhva
External Examiner	I. Altenberger
Accreditation Details	SSSC
Module Appears in CPD catalogue	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Changes / Version Number	

Assessment (also refer to Assessment Outcomes Grids below)
Assessment 1
Written assessment
Assessment 2
Reflective assessment
Assessment 3
<p>(N.B. (i) Assessment Outcomes Grids for the module (one for each component) can be found below which clearly demonstrate how the learning outcomes of the module will be assessed.</p> <p>(ii) An indicative schedule listing approximate times within the academic calendar when assessment is likely to feature will be provided within the Student Module Handbook.)</p>

Component 1							
Assessment Type	LO1	LO2	LO3	LO4	LO5	Weighting of Assessment Element (%)	Timetabled Contact Hours
Written assessment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	50	

Component 2							
Assessment Type	LO1	LO2	LO3	LO4	LO5	Weighting of Assessment Element (%)	Timetabled Contact Hours
Reflective assessment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	50	

Component 3							
Assessment Type	LO1	LO2	LO3	LO4	LO5	Weighting of Assessment Element (%)	Timetabled Contact Hours
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Combined total for all components						100%	hours

Change Control

What	When	Who
Transferred to new template, no changes for 25/26	Mar 25	05/03/25